

STUDENT SERVICE FEE REQUEST FOR 2024-2025

FISCAL YEAR 2025

Name of Unit: Health Center

Dept#: H0207

	FY 2023	FY 2023	FY 2024	FY 2024	FY 2025
Funding Sources	Approved Budget 2022-2023	Actuals 2022-2023	Approved Budget 2023-2024	Projected Actuals for 2023-2024	Budget Request for 2024-2025
Student Service Fees- Base Budget	2,003,801	2,003,801	2,003,801	2,003,801	2,003,801
SSF Merit/Salary Increase					
5% Reduction			-	-	
Backfill 2.3786%				0	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request	0		0	0	
Student Service Fees One-Time Additional Request					
SSF Budget from Fund Equity	448,710	448,710	625,272	625,272	750,234
CFWD from Prior Year (Open Commitments)					
Remainder of SSF Funds/Trueup		156,817	0	0	
Budget provided by VPSA				150,309	170,281
Income From All Other Sources					
State Funding (Fund 1)		-			
Immunizations/Dental/Misc Med Supplies (Fund 3)	426,623	836,798	830,342	830,342	850,000
Laboratory Income (Fund 3)	680,000	273,245	300,000	300,000	300,000
Prescriptions/OTC Medicines Income (Fund 3)	260,000	265,069	260,000	260,000	260,000
Office Visits Income (Fund 3)	450,000	238,930	250,000	250,000	250,000
Office Procedures Income (Fund 3)	65,000	17,715	20,000	20,000	20,000
Gifts/Donations (Fund 4)	219	-	268	268	300
Grants (Fund 5)		0			
Fund Balance					
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC Transformation		0			
Dedicated Fees-Base Budget Recreation Facility		-			
Subtotal of Income	4,334,353	4,241,085	4,289,683	4,439,992	4,604,616
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation		-			
Bad Debt		-			
Subtotal of Deductions from Income	0	0	0	0	0
TOTAL INCOME	4,334,353	4,241,085	4,289,683	4,439,992	4,604,616

Expenses	Approved Budget 2022-2023	Actuals 2022- 2023	Approved Budget 2023-2024	Projected Actuals for 2023-2024	Budget Request for 2024-2025
Salaries and Wages					
Exempt Category Employee Salaries	2,061,447	1,740,070	1,929,987	2,039,065	2,000,764
Non-Exempt Employee Wages	338,989	340,516	500,813	500,813	301,144
Student Workers Wages (NCWS)		5,348			0
Student Workers Wages (Graduate Students)		-			
Longevity	27,456	17,264	19,056	19,056	20,000
Overtime Wages		-			
Salaries and Wages Total	2,427,892	2,103,198	2,449,856	2,558,934	2,321,908
Fringe Benefits	Fringe Benefits Total	776,924	539,433	710,559	743,282
Other Expenses					
Advertising	5,000	20,688	5,000	5,000	20,000
Awards	300	1,297	300	300	0
Business Meals	500	4,069	500	500	4,000
Clinical/Lab Supplies	344,756	181,292	302,047	302,047	300,000
Competition Fees		-			
Computer/Hw/Sw Supplies/Repairs	23,000	16,095	23,000	23,000	20,000
Construction/Renovation		-			
Consulting Services		-			
Cost Of Goods Sold	220,000	229,729	260,000	260,000	230,000
Facilities Work Orders	2,500	1,529	2,500	2,500	2,000
Financial/Legal	20,000	12,948	20,000	20,000	15,000
Office/General Supplies	20,000	16,325	20,000	20,000	15,000
Other Expense		-			
Parts/Furniture	3,000	1,557	3,000	3,000	2,000
Printing/Postal/Freight	6,000	3,164	6,000	6,000	3,500
Professional Development	15,000	7,213	15,000	15,000	15,000
Programs/Events	6,000	12,026	6,000	6,000	12,000
Prospective/New Employee		430			
Rental/Lease	4,000	6,660	4,000	4,000	8,000
Repairs/Maintenance	2,500	4,533	2,500	2,500	5,000
Scholarships/Stipends		-			
Security Services		-			
Services	46,419	441,509	46,419	46,419	500,000
Student Leadership Stipend		-			
Teaching Food		-			
Teaching Supplies		-			
Telecom Services/Supplies	20,000	21,911	20,000	20,000	20,000
Temporary Staffing	145,000	63,232	145,000	145,000	65,000
Travel	1,000	-	1,000	1,000	0
Travel/Guest		-			
Travel/Student		-			
Uniforms	1,000	4,872	1,000	1,000	5,000
Utilities	19,000	20,439	27,342	27,342	20,000
Utility Rebate	(8,342)		(8,342)	(8,342)	
Other Itemized					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)		-			
Admin Charge (6% of Total Expense)	232,905	207,839	227,003	235,511	208,540
Reserves					
Other Expenses Total	1,129,537	1,279,358	1,129,268	1,137,776	1,470,040
TOTAL EXPENSE	4,334,353	3,921,990	4,289,683	4,439,992	4,604,616
BALANCE (Income less Expenses)	0	319,095	0	0	0

**SFAC Only - FY2023 Recap - DEDICATED
FUNDS - NO RETURN TO RESERVES**

	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe					
Maintenance&Operations/Travel					
Utilities					
Fund Transfers for Maintenance/Carryforward					
SFAC Totals	0	0	0	0	0

Funds to be Returned to SHC Reserve	0
-------------------------------------	---

APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified. (print names & UH affiliation next to all signatures.)

Signature of Department Head: 

Title: Interim Executive Director / Chief Psychiatrist

Date: 10/25/2023

Other AVP Required Signatures/Dates:  10/26/2023

Form Completed By: Michelle Mendez

Certifying Signature & Date:  10/25/2023