

STUDENT SERVICE FEE REQUEST FOR 2024-2025

FISCAL YEAR 2025

Name of Unit: Campus Recreation

Dept#: H0225

	FY 2023	FY 2023	FY 2024	FY 2024	FY 2025
Funding Sources	Approved Budget 2022-2023	Actuals 2022-2023	Approved Budget 2023-2024	Projected Actuals for 2023-2024	Budget Request for 2024-2025
Student Service Fees- Base Budget	302,493	302,493	302,493	302,493	287,368
SSF Merit/Salary Increase		0		-	
5% Reduction			(15,125)	(15,125)	
Backfill 2.3786%				7,195	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request				1,800,000	
Student Service Fees One-Time Additional Request		1,800,000		Enter Add'l One time	
SSF One Time Fund Equity Rollover				-	
CFWD from Prior Year (Open Commitments)				-	
Income From All Other Sources					
State Funding (Fund 1)					
Designated (Fund 2)					
Designated (Fund 2)/Sales&Services E&G					
Sales & Services Income (Fund 3)	279,500	512,944	469,359	469,359	500,000
Programs/Events Income (Fund 3)					
Facility Rental Income (Fund 3)	260,171	263,788	248,034	248,034	250,000
Gifts/Donations (Fund 4)	100	50	1,400	1,400	
Grants (Fund 5)		-			
From Reserves	589,957	589,957	347,815	347,815	
Transfer from Athletics		45,000	45,000	45,000	45,000
Mandatory Fee Support					
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC Transformation		0			
Dedicated Fees-Base Budget Recreation Facility	11,199,793	9,569,493	11,585,417	11,585,417	10,079,313
Rec Fee Trueup					
Subtotal of Income	12,632,014	13,083,725	12,984,393	14,791,588	11,161,681
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation	393,919	225,116	289,635	300,000	300,000
Bad Debt		84,099			
Subtotal of Deductions from Income	393,919	309,215	289,635	300,000	300,000
TOTAL INCOME	12,238,095	12,774,510	12,694,758	14,491,588	10,861,681

0

Expenses	Approved Budget 2022-2023	Actuals 2022- 2023	Approved Budget 2023-2024	Projected Actuals for 2023-2024	Budget Request for 2024-2025
Salaries and Wages					
Exempt Category Employee Salaries	909,806	825,793	1,198,541	1,198,541	1,218,489
Non-Exempt Employee Wages	136,128	81,615			
Salaries & Wages		0			
Student Workers Wages (NCWS)	1,908,830	1,231,821	1,752,357	1,752,357	1,752,357
Student Workers Wages (Graduate Students)	104,040	15,684			
Other Temporary Workers Wages		0			
Longevity	16,140	13,540	13,460	13,460	13,460
Graduate Insurance Stipend	0	0	0	0	
Shift Differential Wages		0			
Overtime Wages	0	3,695	0	0	0
Salaries and Wages Total	3,074,944	2,172,149	2,964,358	2,964,358	2,984,306

Fringe Benefits	Fringe Benefits Total	359,995	305,638	405,364	405,364	411,747
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Other Expenses					
Advertising	10,000	15,786	15,000	15,000	15,000
Awards	6,000	294	5,000	5,000	5,000
Business Meals	10,000	10,653	10,000	10,000	12,000
Pool/Clinical/Lab Supplies	65,000	49,441	65,000	65,000	75,000
Competition Fees	5,000	0	5,000	5,000	2,500
Computer/Hw/Sw Supplies/Repairs	12,000	8,421	12,000	12,000	10,000
Construction/Renovation	18,000	350	15,000	15,000	15,000
Consulting Services		0			
Cost Of Goods Sold	4,104	5,466	5,000	5,000	5,000
Facilities Work Orders	850,000	692,098	1,210,746	1,210,746	850,000
Financial/Legal	22,000	14,929	20,000	20,000	15,000
Office/General Supplies	150,000	157,151	155,000	155,000	160,000
Other Expense		0			
Parts/Furniture	15,000	20,234	16,000	16,000	16,000
Printing/Postal/Freight	5,000	5,732	5,000	5,000	5,000
Professional Development	25,000	22,947	40,000	40,000	36,000
Programs/Events	25,000	24,892	25,000	25,000	25,000
Prospective/New Employee	10,000	21,837	10,000	10,000	20,000
Recovered Cost		(5)			
Rental/Lease	28,000	54,525	20,000	20,000	60,000
Repairs/Maintenance	65,000	40,204	50,000	50,000	50,000
Scholarships/Stipends		36			
Security Services	5,000	0	5,000	5,000	5,000
Services	350,000	152,325	400,000	400,000	206,555
Student Leadership Stipend		0			
Teaching Food		0			
Teaching Supplies		108			
Telecom Services/Supplies	29,000	25,825	29,000	29,000	27,000
Temporary Staffing		0			
Travel	15,000	6,074	20,000	20,000	15,000
Travel/Guest		0			
Travel/Student	12,000	506	10,000	10,000	5,000
Uniforms	40,000	10,465	48,000	48,000	20,000
Utilities	1,000,000	490,328	1,100,000	1,100,000	1,000,000
Utility Rebate	(240,522)	(240,522)	(240,522)	(240,522)	(240,522)
Other Itemized					
Prior Year Revenue/Expense		(149)			
Projects-Furniture & Equipment CAPITAL		0	113,665	113,665	200,000
Projects-Construction (equity transfer)		2,147,745		1,796,830	
Debt Service	4,118,800	4,118,800	4,117,550	4,117,550	4,120,300
Deferred Maintenance/Reserve	1,555,853		1,411,873	1,404,669	
Transformation - CIP		0			
Admin Charge (6% of Total Expense)	358,921	228,757	392,724	399,928	363,066

Capital Renewal	234,000	234,000	234,000	234,000	367,728
Other Expenses Total	8,803,156	8,319,254	9,325,036	11,121,866	7,465,627
TOTAL EXPENSE	12,238,095	10,797,042	12,694,758	14,491,588	10,861,681
BALANCE (Income less Expenses)	0	1,977,468	0	(0)	0

SFAC Only - FY2023 Recap

	FY 2023	FY 2023	FY 2023	FY 2023	FY 2023
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	-	-	-		0
Maintenance&Operations/Travel	285,371	285,371	285,370		1
Administrative Charges	17,122	17,122	17,122		(0)
Utilities	-	-	-		0
Fund Transfers for Maintenance					0
SFAC Totals	302,493	302,493	302,492	0	1

Funds to be Returned to Reserve	1
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APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified. (print names & UH affiliation next to all signatures.)

Signature of Department Head: Kim Clark

Title: Executive Director

Date: 10/16/23

Other AVP Required Signatures/Dates:  10/26/2023

Form Completed By: Kim Clark

Certifying Signature & Date: Caron Park 10/17/23
 Caron Park, Executive Director, DSA Business Services