

STUDENT SERVICE FEE REQUEST FOR 2022-2023

FISCAL YEAR 2023

Name of Unit: Health Center

Dept#: H0207

	FY 2021	FY 2021	FY 2022	FY 2022	FY 2023
Funding Sources	Approved Budget 2020-2021	Actuals 2020- 2021	Approved Budget 2021-2022	Projected Actuals for 2021-2022	Budget Request for 2022-2023
Student Service Fees- Base Budget	2,003,801	2,003,801	2,003,801	2,003,801	2,003,801
SSF Merit/Salary Increase		0		-	
Student Service Fees Base Augmentation Request					91,372
Student Service Fees One-Time Request	-		-	-	
Student Service Fees One-Time Additional Request					
SSF One Time Fund Equity Rollover		66,489		404,306	
CFWD from Prior Year (Open Commitments)					
Remainder of SSF Funds	100,000	100,000	100,000	100,000	
Income From All Other Sources					
State Funding (Fund 1)		-			
Immunizations/Dental/Misc Med Supplies (Fund 3)	225,000	358,515	436,495	350,000	450,000
Laboratory Income (Fund 3)	700,000	427,115	680,000	550,000	750,000
Prescriptions/OTC Medicines Income (Fund 3)	518,196	210,578	260,000	420,000	518,000
Office Visits Income (Fund 3)	515,000	317,420	450,000	500,000	615,000
Office Procedures Income (Fund 3)	64,478	16,215	65,000	33,000	100,000
Gifts/Donations (Fund 4)	193	-	219	0	
Grants (Fund 5)		0			
Fund Balance					
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC Transformation		0			
Dedicated Fees-Base Budget Recreation Facility		-			
Subtotal of Income	4,126,668	3,500,132	3,995,515	4,361,107	4,528,173
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation		-			
Bad Debt		-			
Subtotal of Deductions from Income	0	0	0	0	0
TOTAL INCOME	4,126,668	3,500,132	3,995,515	4,361,107	4,528,173

Expenses	Approved Budget 2020-2021	Actuals 2020- 2021	Approved Budget 2021-2022	Projected Actuals for 2021-2022	Budget Request for 2022-2023
Salaries and Wages					
Exempt Category Employee Salaries	1,441,368	1,564,978	1,762,646	1,640,468	1,932,468
Non-Exempt Employee Wages	523,595	452,763	502,373	503,495	503,495
Student Workers Wages (NCWS)	0	-			
Student Workers Wages (Graduate Students)		-			
Longevity	25,360	20,040	18,800	15,840	15,840
Graduate Insurance Stipend		-			
Overtime Wages		8			
Salaries and Wages Total	1,990,323	2,037,789	2,283,819	2,159,804	2,451,804
Fringe Benefits	Fringe Benefits Total	636,903	540,204	636,903	755,931
Other Expenses					
Advertising	5,000	3,660	5,000	5,000	15,000
Awards	300	50	300	300	300
Business Meals	2,850	-	500	2,800	2,800
Clinical/Lab Supplies	460,000	241,679	336,714	460,713	361,128
Competition Fees		-			
Computer/Hw/Sw Supplies/Repairs	61,520	17,491	23,000	23,000	20,000
Construction/Renovation		-			
Consulting Services		-			
Cost Of Goods Sold	286,016	113,737	220,000	286,000	220,000
Facilities Work Orders	2,500	13,268	2,500	5,000	2,500
Financial/Legal	20,000	23,880	20,000	24,000	24,000
Office/General Supplies	50,000	9,088	20,000	20,000	20,000
Other Expense		-			
Parts/Furniture	13,000	-	3,000	3,000	3,000
Printing/Postal/Freight	6,000	1,410	6,000	6,000	3,000
Professional Development	15,000	7,238	15,000	20,500	20,500
Programs/Events	6,000	812	6,000	4,000	4,000
Prospective/New Employee		-		1,000	2,000
Rental/Lease	4,000	2,993	4,000	4,000	4,000
Repairs/Maintenance	2,500	3,978	2,500	4,000	4,000
Scholarships/Stipends		-			
Security Services		-			
Services	27,650	393,974	18,000	278,275	210,000
Student Leadership Stipend		-			
Teaching Food		-			
Teaching Supplies		-			
Telecom Services/Supplies	29,500	18,977	20,000	20,000	20,000
Temporary Staffing	240,000	30,148	145,000	31,000	20,000
Travel	6,000	6,491	1,000	2,500	2,500
Travel/Guest		-			
Travel/Student		-			
Uniforms	6,000	1,011	1,000	1,000	3,000
Utilities	18,000	28,780	18,000	21,000	21,000
Utility Rebate	(8,342)	(8,342)	(8,342)	(8,342)	(8,342)
Other Itemized					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)		-			
Admin Charge (6% of Total Expense)	245,948	201,248	215,621	230,626	243,852
Reserves					
Other Expenses Total	1,499,441	1,111,571	1,074,793	1,445,372	1,218,238
TOTAL EXPENSE	4,126,668	3,689,564	3,995,515	4,361,107	4,528,173
BALANCE (Income less Expenses)	0	(189,432)	0	0	0

SFAC Only - FY2021 Recap

	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	1,958,550	1,958,550	1,636,720		321,830
Maintenance&Operations/Travel	145,251	145,251	129,263		15,988
Utilities	-	-	-		0
Fund Transfers for Maintenance/Carryforward		66,489		404,306	(337,818)
SFAC Totals	2,103,801	2,170,290	1,765,983	404,306	0

Funds to be Returned to SHC Reserve	0
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APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.
(print names & UH affiliation next to all signatures.)

Signature of Department Head: 

Title: Executive Director/Chief Physician

Date: 10/19/2021

Other AVP Required Signatures/Dates:  10/18/21

Form Completed By: Cheryl Person

Certifying Signature & Date:  10/19/21