



UNIVERSITY of  
**HOUSTON**  
URBAN EXPERIENCE PROGRAM

Student Fees Advisory Committee (SFAC)  
**BASE AUGMENTATION REQUEST FOR FY23**



**Urban Experience Program  
Base Augmentation Requests FY23**

The Urban Experience Program respectfully submits one (1) requests for FY2023 Base Augmentation Request to enhance student support, programs and enhanced service. The requests for funding are as follows:

**FY23 Base Augmentation Request Summary**

<b>1. UEP Care Coordinator</b>	\$96,000.00
<b>Total</b>	<b>\$96,000.00</b>

**FY23 Base Augmentation Request #1 –**

**Background and Overview**

UEP serves as the primary UH point of contact for many underserved student groups including: minority students, first generation students, DACA/undocumented, and foster care/homeless. In addition, UEP gives referrals to those who seek services not provided by UH (SNAP, food deficiency, homeless, etc.). The need for UEP services have dramatically increased each semester (even more so with the upcoming name change). With the current staff structure, it will be difficult for the program to maintain or increase its services and the number of students it serves. Having an additional staff member to assist underserved students with high needs, problem solving and mental health stressors, and other education opportunities will enable the program to maintain quality-training offerings, enhance learning and development of students and expand campus reach.

**Urban Experience Program Care Coordinator Role and Responsibilities:**

The UEP Care Coordinator is a Division of Student Affairs professional staff member and fills various roles in support of department programming, support services, and initiatives. For many individuals, significant barriers continue to exist for underserved populations to access quality mental health care. As a member of the UEP staff, they will provide consultation and advisement – on student mental health-related matters and primarily lead in the assessment, referral and case management of various student challenges that are based around their mental health. The UEP Care Coordinator is the programs primary liaison to on campus departments and community-based organizations and receives referrals from these and other entities. This person interacts regularly with student support systems to include parents/guardians, mental health professionals, hospitals and social service agencies, and various members of the University community. The UEP Care Coordinator works to assist in the resolution of student queries and concerns regarding physical, mental, social, familial, academic, disciplinary, economic, and other areas affecting their matriculation at the University.

**Care Coordinator Responsibilities:**

- Collect, evaluate and record all facts pertaining to student cases
- Perform psycho/social evaluations in an effort to determine students' needs
- Formulate intervention plans designed to minimize and/or resolve problems
- Contact and collaborate with other University departments
- Provide referrals to University and community agencies
- Maintain factual case records and prepare necessary statistical reports in conjunction with state agencies and compliance
- Maintain a directory of community resources available to students
- Assist students with social services needs including, but not limited to: referral to community resources, and crisis intervention
- Provide medical or mental health resource for students with financial and/or transportation barriers
- Participate in campus activities within the Division of Student Affairs (Orientation, Leadership Programs, Homecoming, Convocation, etc.)
- Assume duty on 24 hour foster care living learning community
- Perform other general or specific duties as assigned by the Urban Experience Program

**DSAES Strategic Initiative**

**DSAES Strategic Initiative Student Success:** Champion exceptional opportunities and services to support all UH students.-

Foster the **holistic well-being** of all students through coordinated, intentional services and processes. Expand **diverse experiences** on exploration and education while identifying and meeting the needs of our student population through supportive, inclusive environments. Enrich the sense of **connection, belonging, and shared UH identity** among all students.

**Funding Request:**

Annual Salary	\$60000.00
Benefits (.35 of salary)	\$21000.00
Operating (operating, professional development, and administrative charge)	\$15000.00
<i>Sub Total</i>	<u>\$96000.00</u>
<b>Total</b>	<b><u>\$96,000.00</u></b>