

STUDENT SERVICE FEE REQUEST FOR 2021-2022

FISCAL YEAR 2022

Name of Unit: Children's Learning Center

Dept#: H0229

	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022
Funding Sources	Approved Budget 2019-2020	Actuals 2019- 2020	Approved Budget 2020-2021	Projected Actuals for 2020-2021	Budget Request for 2021-2022
Student Service Fees- Base Budget	113,329	113,329	113,329	113,329	113,329
SSF Merit/Salary Increase		-		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request	-		-	-	29,998
Student Service Fees One-Time Additional Request				Enter Add'l One time	
SSF One Time Fund Equity Rollover					
CFWD from Prior Year (Open Commitments)				-	
Income From All Other Sources					
State Funding (Fund 1)					
Designated (Fund 2)	23,249	23,249	79,234	79,234	50,000
Designated (Fund 2)/Sales&Services E&G					
Sales & Services Income (Fund 3)		51,632			
Programs/Events Income (Fund 3)	2,175,000	1,146,638	1,848,750	1,848,750	1,848,750
Facility Rental Income (Fund 3)		-			
Gifts/Donations (Fund 4)	4,000	7,931	14,961	14,961	5,000
Grants (Fund 5)	234,325	234,325	558,987	558,987	558,987
Other Income (Itemize below)					
Dedicated Fees-Base Budget-Student Center		-			
Dedicated Fees-Base Budget-SC Transformation		-			
Dedicated Fees-Base Budget Recreation Facility		-			
UH Commitments (3048-10385)	100,000	100,000	100,000	100,000	100,000
Federal Pass-Thru (Hazard Mitigation Grant)					
Subtotal of Income	2,971,891	1,677,164	2,745,261	2,745,261	2,708,064
Deductions from Income					
Student Fee Walvers-SC		-			
Student Fee Walvers- SC Transformation		-			
Student Fee Walvers- Recreation		-			
Subtotal of Deductions from Income					
TOTAL INCOME	2,971,891	1,677,164	2,745,261	2,745,261	2,708,064

Expenses	Approved Budget 2019-2020	Actuals 2019- 2020	Approved Budget 2020-2021	Projected Actuals for 2020-2021	Budget Request for 2021-2022
Salaries and Wages					
Exempt Category Employee Salaries	779,206	780,344	766,149	766,149	766,149
Non-Exempt Employee Wages	435,465	408,258	417,809	417,809	417,809
Student Workers Wages (NCWS)	300,000	150,427	162,440	162,440	162,440
Student Workers Wages (Graduate Students)	6,000	1,356	6,000	6,000	6,000
Other Temporary Workers Wages		-			
Longevity	35,000	33,360	37,560	37,560	37,650
Graduate Insurance Stipend		-			
Shift Differential Wages		-			
Overtime Wages		731			
Salaries and Wages Total	1,555,671	1,374,176	1,389,958	1,389,958	1,390,048

Fringe Benefits	Fringe Benefits Total	410,445	492,681	490,621	490,621
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Other Expenses					
Advertising	600	-	600	600	1,000
Awards		2,160			
Business Meals	1,000	957	1,000	1,000	1,000
Clinical/Lab Supplies		-			
Competition Fees		25			
Computer/Hw/Sw Supplies/Repairs		930			1,000
Construction/Renovation		-			
Consulting Services		-			
Cost Of Goods Sold		-			
Facilities Work Orders	164,352	102,022	164,269	164,269	145,269
Financial/Legal	32,000	17,292	32,000	32,000	32,000
Office/General Supplies	35,000	28,381	35,000	35,000	35,000
Other Expense		-			
Parts/Furniture	12,000	4,146	12,000	12,000	31,000
Printing/Postal/Freight	1,000	1	1,000	1,000	1,000
Professional Development	8,000	2,014	8,000	8,000	4,813
Programs/Events	10,000	1,380	10,000	10,000	5,000
Prospective/New Employee		-			
Rental/Lease	18,000	8,632	18,000	18,000	18,000
Repairs/Maintenance		-			
Scholarships/Stipends	350,000	59,791	325,000	325,000	325,000
Security Services		-			
Services		-			
Student Leadership Stipend		432			
Teaching Food	38,000	11,595	38,000	38,000	38,000
Teaching Supplies	75,000	22,362	75,000	75,000	75,000
Telecom Services/Supplies	11,000	9,722	11,000	11,000	11,000
Temporary Staffing		-			
Travel	6,000	9,180	6,000	6,000	3,000
Travel/Guest		-			
Travel/Student		-			
Uniforms	5,000	1,210	5,000	5,000	2,500
Utilities	32,000	30,094	32,000	32,000	32,000
Other Itemized					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)		-			
Debt Service		-			
Deferred Maintenance / Reserve					
Prior year transactions					
Admin Charge (6% of Total Expense)	134,841	114,358	116,525	116,525	119,525
Bad Debt Expense		-			
Indirect Cost	41,407	15,691	4,234	4,234	4,234
Other Expenses Total	975,200	447,374	894,628	894,628	885,341
TOTAL EXPENSE	2,530,871	2,309,831	2,284,586	2,284,586	2,275,389
BALANCE (Income less Expenses)	(0)	(632,427)	0	0	0

SFAC Only - FY2020 Recap

	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	12,095	12,095	75		12,020
Maintenance&Operations/Travel	10,734	10,734	9,672		1,062
Scholarships&Fellowship	90,500	90,500	24,623		65,877
Fund Transfers				78,959	(78,959)
SFAC Totals	113,329	113,329	34,370	78,959	(0)

Funds to be Returned to Reserve (0)

APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.
(print names & UH affiliation next to all signatures.)

Signature of Department Head: Jennifer Skypal
 Title: Director 832-842-0500
 Date: 10/19/2020

Other AVP Required Signatures/Dates: [Signature] 10/19/2020

Form Completed By: Gil Lizalde

Certifying Signature & Date: 10/21/2020 [Signature]