

Name of Unit: Cougars in Recovery

Dept#: H0004

	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022
	Approved Budget 2019-2020	Actuals 2019-2020	Approved Budget 2020-2021	Projected Actuals for 2020-2021	Budget Request for 2021-2022
<b>Funding Sources</b>					
Student Service Fees- Base Budget	82,829	82,829	96,079	96,079	96,079
SSF Merit/Salary Increase		13,250		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request					78,868
Student Service Fees One-Time Additional Request				Enter Add'l One time	
SSF One Time Fund Equity Rollover					
CFWD from Prior Year (Open Commitments)					
<b>Income From All Other Sources</b>					
State Funding (Fund 1)					
Designated (Fund 2)					
Designated (Fund 2)/Sales&Services E&G					
Sales & Services Income (Fund 3)		-			
Programs/Events Income (Fund 3)					
Facility Rental Income (Fund 3)		-			
Gifts/Donations (Fund 4)	100,000	47,166	100,000	80,000	38,603
Grants (Fund 5)					
Fund Balance					
<b>Other Income (itemize below)</b>					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC Transformation		0			
Dedicated Fees-Base Budget Recreation Facility		-			
<b>Subtotal of Income</b>	<b>182,829</b>	<b>143,245</b>	<b>196,079</b>	<b>176,079</b>	<b>213,550</b>
<b>Deductions from Income</b>					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation		-			
Bad Debt		-			
<b>Subtotal of Deductions from Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>182,829</b>	<b>143,245</b>	<b>196,079</b>	<b>176,079</b>	<b>213,550</b>

Expenses	Approved Budget 2019-2020	Actuals 2019-2020	Approved Budget 2020-2021	Projected Actuals for 2020-2021	Budget Request for 2021-2022
<b>Salaries and Wages</b>					
Exempt Category Employee Salaries	55,080	64,247	65,080	65,154	65,154
Non-Exempt Employee Wages	35,318	44,201	45,957	45,781	45,781
Student Workers Wages (NCWS)	3,000	-			
Student Workers Wages (Graduate Students)		-			10,800
Other Temporary Workers Wages		-			
Longevity	740	1,080	1,220	1,220	1,220
Graduate Insurance Stipend		-			1,800
Shift Differential Wages		-			
Overtime Wages		-			
<b>Salaries and Wages Total</b>	<b>94,138</b>	<b>109,528</b>	<b>112,257</b>	<b>112,155</b>	<b>124,755</b>
<b>Fringe Benefits</b>	<b>Fringe Benefits Total</b>	<b>35,661</b>	<b>39,217</b>	<b>39,673</b>	<b>42,085</b>
<b>Other Expenses</b>					
Advertising		-			
Awards		275			500
Business Meals	3,000	1,826	1,500	0	2,000
Clinical/Lab Supplies		-			
Competition Fees		-			
Computer/Hw/Sw Supplies/Repairs	500	509	500	500	500
Construction/Renovation		-			
Consulting Services		-			
Cost Of Goods Sold		-			
Facilities Work Orders	200	-	100	100	100
Financial/Legal		-			
Office/General Supplies	6,500	2,282	4,500	3,000	4,500
Other Expense		300			
Parts/Furniture		-		1,500	
Printing/Postal/Freight	1,000	2,214	500	500	500
Professional Development	1,000	1,344	2,000	1,000	1,000
Programs/Events	13,000	9,631	9,799	7,490	12,000
Prospective/New Employee		163			
Rental/Lease	1,140	601	1,300	1,300	500
Repairs/Maintenance		-			
Scholarships/Stipends	20,000	7,500	10,000	0	0
Security Services		-			
Services		-			
Student Leadership Stipend		-			
Teaching Food		-			
Teaching Supplies		-			
Telecom Services/Supplies		-			
Temporary Staffing		-			
Travel		2,664	7,500		13,000
Travel/Guest		-			
Travel/Student		-			
Uniforms	2,000	-	685	685	1,000
Utilities		-			
<b>Other Itemized</b>					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)		-			
Admin Charge (6% of Total Expense)	4,690	5,327	5,765	5,765	10,497
Bad Debt Expense		-			
<b>Other Expenses Total</b>	<b>53,030</b>	<b>34,637</b>	<b>44,149</b>	<b>21,840</b>	<b>46,097</b>
<b>TOTAL EXPENSE</b>	<b>182,829</b>	<b>183,382</b>	<b>196,079</b>	<b>176,079</b>	<b>213,551</b>
<b>BALANCE (Income less Expenses)</b>	<b>0</b>	<b>(40,137)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>

**SFAC Only - FY2020 Recap**

	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	77,952	90,452	88,778		1,674
Maintenance&Operations/Travel	4,877	5,627	5,327		300
Utilities	-	-	-		0
Fund Transfers for Maintenance					0
<b>SFAC Totals</b>	<b>82,829</b>	<b>96,079</b>	<b>94,105</b>	<b>0</b>	<b>1,974</b>

Funds to be Returned to Reserve	1,974
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**APPROVALS:**

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.  
(print names & UH affiliation next to all signatures.)

Signature of Department Head: John A. Shiflet, MSW

Title: Director, Cougars in Recovery

Date: 10/21/2020

Other AVP Required Signatures/Dates: Suzanne Harvath

Form Completed By: Kim Barrow

Certifying Signature & Date: Kim Barrow