

STUDENT SERVICE FEE REQUEST FOR 2020-2021

FISCAL YEAR 2021

Name of Unit: Campus Recreation

Dept#: H0225

	FY 2019	FY 2019	FY 2020	FY 2020	FY 2021
Funding Sources	Approved Budget	Actuals 2018-	Approved Budget	Projected Actuals	Budget Request
	2018-2019	2019	2019-2020	for 2019-2020	for 2020-2021
Student Service Fees- Base Budget	302,493	302,493	302,493	302,493	302,493
SSF Merit/Salary Increase		0		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request	0			-	
Student Service Fees One-Time Additional Request				Enter Add'l One time	
SSF One Time Fund Equity Rollover				-	
CFWD from Prior Year (Open Commitments)		(675)		-	
Income From All Other Sources					
State Funding (Fund 1)					
Designated (Fund 2)					
Designated (Fund 2)/Sales&Services E&G					
Sales & Services Income (Fund 3)	1,035,171	965,040	902,568	897,568	900,000
Programs/Events Income (Fund 3)					
Facility Rental Income (Fund 3)	235,522	308,371	170,172	170,172	200,000
Gifts/Donations (Fund 4)	5,000	529	2,000	2,000	2,000
Grants (Fund 5)	3,960	7,638			
Prior Year Revenue		14,588			
Transfer from Athletics		45,000		45,000	45,000
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC Transformation		0			
Dedicated Fees-Base Budget Recreation Facility	9,378,300	9,857,435	9,473,300	9,473,300	9,473,300
Subtotal of Income	10,960,446	11,500,419	10,850,533	10,890,533	10,922,793
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation	206,875	250,614	230,000	230,000	250,000
Bad Debt		96,074			
Subtotal of Deductions from Income	206,875	346,688	230,000	230,000	250,000
TOTAL INCOME	10,753,571	11,153,731	10,620,533	10,660,533	10,672,793

0

Expenses	Approved Budget 2018-2019	Actuals 2018- 2019	Approved Budget 2019-2020	Projected Actuals for 2019-2020	Budget Request for 2020-2021
Salaries and Wages					
Exempt Category Employee Salaries	771,752	645,237	810,923	810,923	810,923
Non-Exempt Employee Wages	129,096	185,449	164,462	164,462	164,462
Salaries & Wages		616			
Student Workers Wages (NCWS)	1,359,338	1,210,824	1,342,910	1,260,000	1,300,000
Student Workers Wages (Graduate Students)	58,900	53,455	59,800	59,800	59,800
Other Temporary Workers Wages		0			
Longevity	8,720	11,000	8,720	11,000	11,000
Graduate Insurance Stipend	2,040	5,400	0	7,500	7,500
Shift Differential Wages		0			
Overtime Wages		288	0		
Salaries and Wages Total	2,329,846	2,112,269	2,386,815	2,313,685	2,353,685
Fringe Benefits	Fringe Benefits Total	343,258	275,046	352,810	352,810
Other Expenses					
Advertising	14,000	11,722	14,000	14,000	14,000
Awards	1,000	12,018	2,000	10,000	10,000
Business Meals	2,500	10,550	10,000	10,000	10,000
Pool/Clinical/Lab Supplies	65,000	44,090	65,000	65,000	65,000
Competition Fees	26,000	0	5,000	5,000	5,000
Computer/Hw/Sw Supplies/Repairs	15,000	5,528	8,000	8,000	8,000
Construction/Renovation	15,000	67,498	15,000	20,000	20,000
Consulting Services		0			
Cost Of Goods Sold	10,000	7,009	10,000	6,000	6,000
Facilities Work Orders	1,000,000	639,139	1,000,000	1,000,000	1,000,000
Financial/Legal	15,000	20,826	20,000	21,000	21,000
Office/General Supplies	150,000	149,160	160,000	160,000	160,000
Other Expense		0			
Parts/Furniture	50,000	83,456	50,000	50,000	50,000
Printing/Postal/Freight	5,000	5,207	16,000	6,000	6,000
Professional Development	35,000	35,017	35,000	35,000	38,000
Programs/Events	50,000	25,257	50,000	35,000	35,000
Prospective/New Employee	25,000	12,485	18,000	15,000	15,000
Recovered Cost		139			
Rental/Lease	26,000	21,386	25,000	25,000	25,000
Repairs/Maintenance	50,000	18,759	35,000	25,000	25,000
Scholarships/Stipends		0			
Security Services	5,000	8,717	5,000	9,500	9,500
Services	350,000	330,256	350,000	350,000	350,000
Student Leadership Stipend	0	0			
Teaching Food		0			
Teaching Supplies		0			
Telecom Services/Supplies	29,000	31,946	29,000	30,000	30,000
Temporary Staffing		0			
Travel	15,000	11,008	18,000	15,000	15,000
Travel/Guest		0			
Travel/Student	16,500	6,783	7,000	7,000	8,000
Uniforms	35,000	26,633	35,000	35,000	35,000
Utilities	1,056,126	878,628	1,056,129	1,000,000	1,000,000
Utility Rebate	(240,522)	(240,522)	(240,522)	(240,522)	(240,522)
Other Itemized					
Projects-Furniture & Equipment CAPITAL		0			
Projects-Construction (equity transfer)		1,223,931			
Debt Service	3,629,300	3,629,300	3,626,050	3,626,050	3,633,675
Deferred Maintenance/Reserve	1,120,234	1,219,056	939,954	1,140,630	1,098,625
Transformation - CIP		0			
Admin Charge (6% of Total Expense)	276,329	237,435	283,298	277,380	280,020
Bad Debt Expense		0			
Capital Renewal	234,000	234,000	234,000	234,000	234,000
Other Expenses Total	8,080,467	8,766,417	7,880,908	7,994,038	7,966,298
TOTAL EXPENSE	10,753,571	11,153,732	10,620,533	10,660,533	10,672,793
BALANCE (Income less Expenses)	0	(0)	0	0	0

SFAC Only - FY2019 Recap

	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	-	-	-		0
Maintenance&Operations/Travel	302,493	301,818	288,449	(675)	14,044
Utilities	-	-	-		0
Fund Transfers for Maintenance				13,565	(13,565)
SFAC Totals	302,493	301,818	288,449	12,890	479

Funds to be Returned to Reserve	479
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APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified. (print names & UH affiliation next to all signatures.)

Signature of Department Head: Kim Clark

Title: Director

Date: 10/15/19

Other AVP Required Signatures/Dates: Suzanne Hartz 10/15/19

Form Completed By: Kim Clark

Certifying Signature & Date: Angela Smith 10/15/19