

# THE DEAN OF STUDENTS OFFICE

## *Your Student Success Advocates!*

Student Center South | Suite 256  
(832) 842-6183

[www.uh.edu/dos](http://www.uh.edu/dos)



@UHDOS



/UHDSO



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DOS@uh.edu

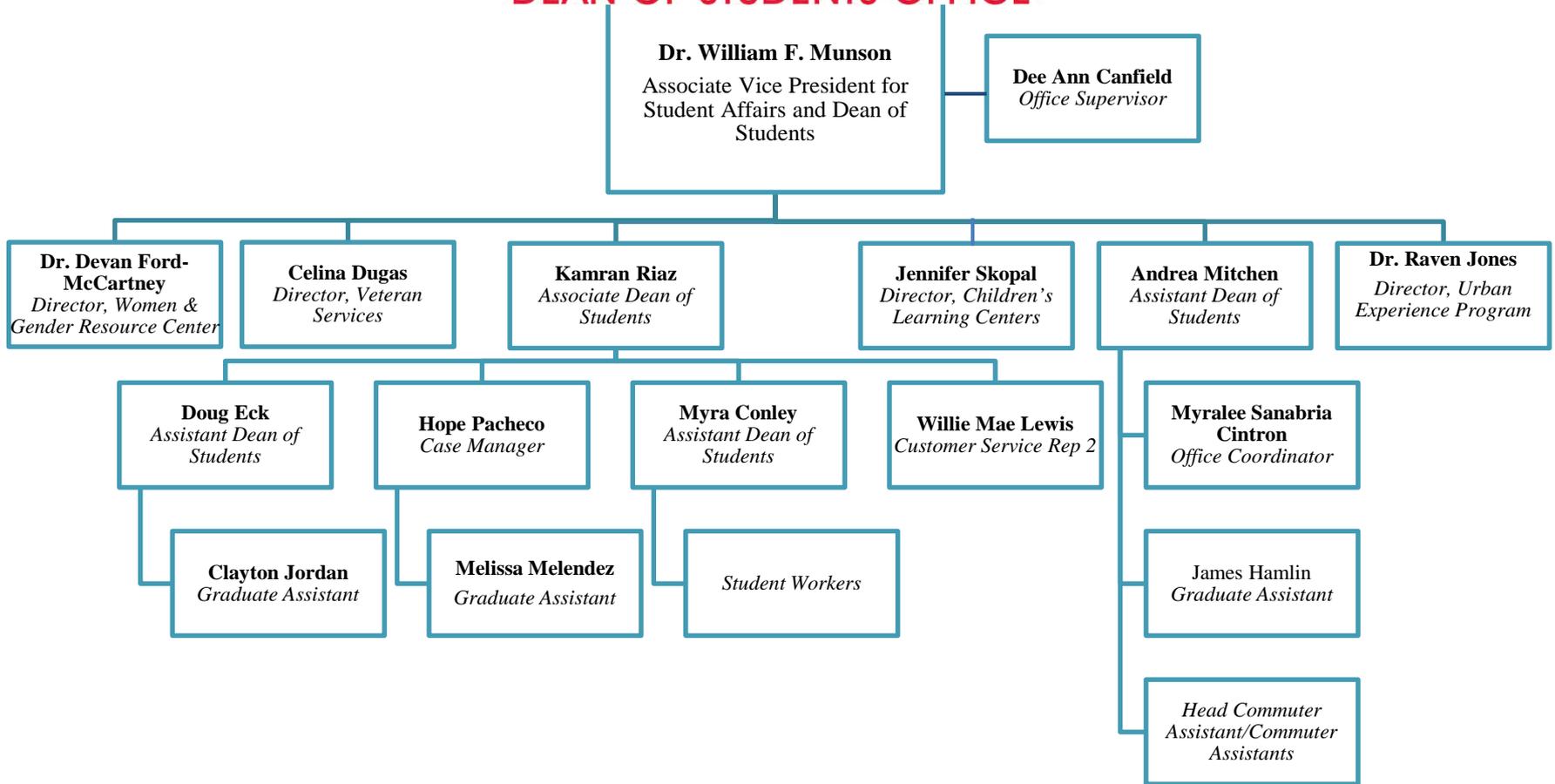
UNIVERSITY of  
**HOUSTON**

STUDENT AFFAIRS & ENROLLMENT SERVICES

Dean of Students Office

# UNIVERSITY of HOUSTON

## DEAN OF STUDENTS OFFICE



# Programs and Services

- Student Advocacy and Support
- Commuter Students Services
- Parent & Family Programs
- Resources and Policies
- Behavior and Conduct
- Student Outreach and Support

# Student Advocacy Services

- On-call availability (M-F; 9am-4pm)
- Emergency Loan program
- Instructor notifications for verified emergencies
- 130 Individual cases resolved in FY18
- DOS Leadership Council



[Advocacy@uh.edu](mailto:Advocacy@uh.edu)



# Commuter Student Services

- **Commuter Assistant Program**
  - CA program began Fall 2014
  - Select, hire, and train Commuter Assistants
  - Monthly events planned by Commuter Assistants
  - MAPworks predictive analytic software
  - Monthly themes and Commuter Pathway to Success implemented in fall 2017
- **Programming & Collaborations**
  - Host monthly commuter workshops
  - Commuter Meet-ups and Watch party in fall semester
  - Commuter Pop-up events in spring semester
  - Commuter Ice Cream Social at Center for Diversity and Inclusion
  - Orientation tabling and presentations



@UHCommuterServ



/UHCommuter



@UHCommuter

# Parent & Family Programs

- Publications/Outreach

- Parent Guidebook
  - Hard copy and online version
- Parent’s Newsletter, “*The Cougar Connection*”
- Parent Facebook page (1,399 followers)

- Programming

- Family Weekend
  - First occurred **Fall 2010 (approx. 350 participants)**
  - **Fall 2017 (880 participants)**
- Siblings Day
  - First occurred in spring 2017
- Coog Moms Club
  - 360 members up from 31 in the spring of 2018
  - Formal relationship with the university
- Collaborative Programming includes Recruitment and Admissions Events, Family and Guest Orientation, Cougar Send-Offs, etc.



# Resources and Policies

## Campus Program for Minors

- [Texas Education Code § 51.976](#) requires individuals who will have contact with minors at certain limited campus programs to receive specific training on preventing sexual abuse and child molestation in order for the campus program to be operated by or on the campus of an institution of higher education. The purpose of this policy is to comply not only with the minimum legal requirements of [Texas Education Code § 51.976](#), but to also ensure all campus programs for minors are conducted in a manner that is as safe as possible. <http://www.uh.edu/cpfm>

## Academic Integrity Policy Interpretation & Support

- All the Dean of Students professional staff provide assistance , advice, and consultation to the university community (faculty, staff and students) regarding the administration of UH Academic Integrity Policy.
- The Dean of Students professional staff also participates in the Academic Integrity Policy review process and serve as the due process advisors at academic integrity hearings at college level.

# Resources and Policies

## Policy Coordination/Registration

- Freedom of Expression Policy
  - Event Registration for outdoor programs
- Alcohol Policy
  - This form must be completed and returned to the Dean of Students Office (Student Center South, room 256) at least fifteen (15) business days in advance of the event

The image shows two forms. The top form is titled "Freedom of Expression Organized Expressive Activity Description Form". It includes fields for "Date of Application", "Proposed Date of Activity", "Activity Year Term", "Activity Period Term", "Proposed Location", "State of Activity", "Associated Activities", "Target Audience", "Objectives", "Advertising Methods", "Activity Description", "Anticipated Costs", "Activity Support", "Activity Expenses", "Approved/Consented By", "Event Address", "Mailing Address", "Approved/Consented Person Signature", "I have read the public statement on the appropriate role of the press in our society and agree to comply with the provisions of the Student Handbook regarding the dissemination of information, which is subject to the provisions of the Student Handbook, and I agree to comply with the provisions of the Student Handbook regarding the dissemination of information, which is subject to the provisions of the Student Handbook.", and "Dean of Students Approval". The bottom form is titled "University of Houston Registration of Alcoholic Beverage Distribution Form". It includes a "NOTE" about completion and return to the Dean of Students Office, a "Name of individual, organization, department requesting alcohol use", "Allegation (please check)", "Location of Event", "Expected attendance", and "To whom is the event open?".

## Student Handbook

- The Student Handbook goes through annual revision and publication process in the Dean of Students Office.

# Behavior and Conduct

- Student Conduct of Conduct
  - Administration
    - Disciplinary Conferences
    - University Hearing Board
    - Release of Student Records
- Campus outreach, training & Assessment
  - Disruptive Students
  - CART / TOVAT / SMART



# Incident Reporting Form

- Dean of Students Office web site  
Under “Behavior & Conduct”
  - Conduct Assessment & Response Team (CART)
  - Division of Student Affairs & Enrollment Services (DSAES)
- > Resources -> Faculty & Staff

The screenshot shows the 'Incident Reporting Form' from the University of Houston. The form is titled 'UNIVERSITY OF HOUSTON Incident Reporting Form'. It includes a warning: 'IF THERE IS IMMEDIATE RISK TO LIFE OR PROPERTY CALL THE UNIVERSITY POLICE DEPARTMENT AT 713-743-3333, or DEAL 911 from a campus phone.' Below this, it states 'Items marked with a \* are required fields.' The form is divided into several sections: 'Background Information' (with fields for name, position, phone, email, physical address, nature of report, urgency, date, time, location, and specific location), 'Involved Parties' (with fields for name, gender, phone, email, and photo address), 'Description / Narrative' (with a text area for a detailed description), 'Additional Questions' (with checkboxes for police response and medical transport), 'Supporting Documentation' (with a file upload button), 'Select copy recipients' (with a dropdown menu), and 'One last step...' (with a text input field and a 'Submit report' button). The University of Houston logo is visible in the bottom right corner.

# Behavior and Conduct

- Conduct Assessment and Response Team (CART)  
[www.uh.edu/cart](http://www.uh.edu/cart)

The University of Houston is committed to providing a learning environment that not only promotes the safety and well being of its students but an environment conducive for students to develop to their fullest potential. To this end, the University has established the **Conduct Assessment and Response Team (CART)** in order to provide a proactive, multidisciplinary, and collaborative approach to assessing and responding to students who exhibit threatening and/or concerning behaviors.

- CART Team Members

William Munson, Ph.D - Dean of Students, Chair

Rune Moelbak, Psychologist - Counseling and Psychological Services

Heidi Kennedy, Ph.D. – Assistant Dean, Undergraduate Academic Affairs

Susan Kimbrough, Associate Director of Residence Life

Jennifer E. Bloom, J.D. - Assistant General Counsel Ex-Officio

Kamran Riaz - Associate Dean of Students

Hope Pacheco, Case Manager, Dean of Students Office

Angela Miranda-Clark, Director Investigations – Equal Opportunity Services

Shelly Hansen, Lieutenant, Police Department

Douglas Bell, Ph.D. Assistant Director, Residential Life



# Numbers



## Total number of INDIVIDUAL STUDENT CASES

	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13
	1460	1691	1521	1365	1266	654
CART	141	112	46	31	13	Not available
CM	*379 (141)	116	55	47	19	Not available

\* 379 was the total number tagged under case management as a result of outreach or sanction out of which 141 were outreach.

# Student Outreach and Support

## Connecting Cougars To CARE

Licensed Masters Social Worker

Outreach to 100% of referred students

Information and Referrals

Consistent Follow Up Meetings

Student Resource Guide

Absence notification to professors

SOS Collaborative



[casemanager@uh.edu](mailto:casemanager@uh.edu)

UNIVERSITY of  
**HOUSTON**

STUDENT AFFAIRS & ENROLLMENT SERVICES  
Dean of Students Office

STUDENT OUTREACH AND SUPPORT

CONNECTING COUGARS TO CARE

**STUDENT  
RESOURCE  
GUIDE**

