Name of Unit: Speech & Debate

Dept#: H0698

| | FY 2018 | FY 2018 | FY 2019 | FY 2019 | FY 2020 |
|--|------------------------------|-----------------------|---|------------------------------------|---------------------------------|
| Funding Sources | Approved Budget 2017-2018 | Actuals 2017- 2018 | Approved Budget 2018-2019 | Projected Actuals for 2018-2019 | Budget Request for 2019-2020 |
| Student Service Fees- Base Budget | 39,992 | 39,992 | 39,992 | 39,992 | 39,99 |
| SSF Merit/Salary Increase | | | | - | |
| Student Service Fees Base Augmentation Request | | | AND ADMINISTRATION OF | | 20,00 |
| Student Service Fees One-Time Request | | | | | |
| Student Service Fees One-Time Additional Request | | | AND THE PROPERTY. | Enter Add'l One time | a legislating to the second |
| SSF One Time Fund Equity Rollover | | | a training | | |
| CFWD from Prior Year (Open Commitments) | CELEBOOK MINISTER | | CONTRACTOR OF THE PARTY OF THE | | |
| Creation of Business Services Program | | | | | |
| Income From All Other Sources | | | | | |
| State Funding (Fund 1) | 100,000 | 100,000 | 100,000 | 100,000 | 100,00 |
| Designated (Fund 2) | 0 | 0 | | | |
| Designated (Fund 2)/Sales&Services E&G | 27,000 | 27,000 | 25,000 | 25,000 | 25,00 |
| Sales & Services Income (Fund 3) | 0 | | | | |
| Programs/Events Income (Fund 3) | 0 | | | | |
| Facility Rental Income (Fund 3) | | | | | |
| Gifts/Donations (Fund 4) | 0 | 20,800 | | | |
| Grants (Fund 5) | | | | | |
| Recovered Cost/DOR | | | | | |
| From Fund Balance | | | | | |
| Other Income (itemize below) | | | | | |
| Dedicated Fees-Base Budget-Student Center | | | | | |
| Dedicated Fees-Base Budget-SC Transformation | | | | | |
| Dedicated Fees-Base Budget Recreation Facility | | | | | |
| Subtotal of Income | 166,992 | 187,792 | 164,992 | 164,992 | 184,992 |
| Deductions from Income | | | | | |
| itudent Fee Waivers-SC | | | | | |
| tudent Fee Waivers- SC Transformation | | | | | |
| tudent Fee Waivers- Recreation | | | | | |
| lad Debt | | | | | |
| Subtotal of Deductions from Income | 0 | | 0 | 0 | 0 |
| TOTAL INCOME | 166,992 | 187,792 | 164,992 | 164.992 | 184,992 |

| Salaries and Wages Non-Exempt Employee Wages Non-Exempt Employee Wages Student Workers Wages (Graduate Students) O | Expenses | Approved Budget 2017-2018 | Actuals 2017- 2018 | Approved Budget 2018-2019 | Projected Actuals for 2018-2019 | Budget Request for 2019-2020 |
|--|---|------------------------------|---------------------------------------|------------------------------|------------------------------------|---------------------------------|
| Non-Exempt Employee Wages | Salaries and Wages | | | | | |
| Student Workers Wages (NCWS) 1,149 | Exempt Category Employee Salaries | | | 0 | 0 | 5,000 |
| Student Workers Wages (Graduate Students) | Non-Exempt Employee Wages | | | 0 | 0 | |
| Student Workers Wages (Craduate Students) | Student Workers Wages (NCWS) | | 1,149 | 0 | 0 | |
| Longevity | Student Workers Wages (Graduate Students) | | | | | |
| Longevity | Other Wages | 79,000 | 30,556 | 79,000 | 79,000 | 79,000 |
| Strict Pitemental Wages | | | | | | |
| Shift Differential Wages | | | | | | |
| Overtime Wages | | | | | | |
| Salaries and Wages Total 79,000 31,705 79,000 7 | | | | | | |
| Other Expenses | | 79,000 | | 79,000 | 79,000 | 84,000 |
| Advertising 0 - 0 - 0 0 0 Awards 1,450 1,410 1,450 1,4 | Fringe Benefits Fringe Benefits Total | 21,000 | 8,839 | 21,000 | 21,000 | 21,000 |
| Advertising 0 - 0 - 0 0 0 Awards 1,450 1,410 1,450 1,4 | Other Expenses | | i i i i i i i i i i i i i i i i i i i | 1,12 | | |
| Awards 1,450 1,410 1,450 1,450 | | | | | | |
| Business Meals | | | | | | |
| Competition Fees | | | 1,410 | | | 1,450 |
| Competition Fees | | 0 | - 10 | 0 | 0 | |
| Computer/Hw/Sw Supplies/Repairs 200 71 200 200 | | | 2/4/2/4/15/A- To | | | |
| Consulting Services | | | | | | |
| Consulting Services | Computer/Hw/Sw Supplies/Repairs | 200 | 71 | 200 | 200 | 200 |
| Cost Of Goods Sold - | Construction/Renovation | | | | | |
| Facilities Work Orders | Consulting Services | | • | | | |
| Financial/Legal | Cost Of Goods Sold | | - | | | |
| Office/General Supplies 500 367 500 500 Other Expense - - - - Parts/Furniture (Instruments) 0 9322 0 0 0 Printing/Postal/Freight 400 - 400 400 400 400 Printing/Postal/Freight 400 - 400 400 400 400 Printing/Postal/Freight 400 - 400 400 400 400 400 Printing/Postal/Freight 400 - 400 </td <td>Facilities Work Orders</td> <td></td> <td></td> <td></td> <td></td> <td></td> | Facilities Work Orders | | | | | |
| Other Expense | Financial/Legal | 0 | • | 0 | 0 | |
| Parts/Furniture (Instruments) | Office/General Supplies | 500 | 367 | 500 | 500 | 500 |
| Parts/Furniture (Instruments) | Other Expense | | | | | |
| Printing/Postal/Freight | | 0 | 932 | 0 | 0 | |
| Professional Development 2,904 1,879 2,904 2 | | 400 | | 400 | 400 | 400 |
| Programs/Events 18,000 15,053 18,000 1 | | | 1.879 | | 2.904 | 2,904 |
| Prospective/New Employee | | | | | | 18,000 |
| Rental/Lease | | | | | | 20,000 |
| Repairs/Maintenance - - | | 0 | | 0 | 0 | |
| Scholarships/Stipends - 0 0 0 0 0 0 0 0 0 | | | | | | |
| Security Services 0 | | | | | | |
| Services 0 - 0 0 0 Teaching Food - Teaching Supplies - Telecom Services/Supplies - Temporary Staffing - Travel 8,500 270 8,500 8,500 Travel/Guest - Travel/Student/Student Recruiting 32,642 23,308 30,642 30,642 Uniforms - Utilities - Recovered Costs - Other Itemized - Projects-Furniture & Equipment CAPITAL - Projects-Furniture & Equipment CAPITAL - Debt Service - Debt Service - Deferred Maintenance - Transformation - CIP - Admin Charge (6% of Total Expense) 2,396 1,855 2,396 2,396 Bad Debt Expense - 0 Indirect Cost - 0 Other Expenses Total 66,992 45,145 64,992 64,992 | | 0 | | 0 | 0 | |
| Teaching Food | | | | | | |
| Teaching Supplies | | | | 0 | 0 | |
| Telecom Services/Supplies - | | | | | | |
| Temporary Staffing | | | | | | |
| Travel Jouest 8,500 270 8,500 8,500 Travel/Guest - - - Travel/Student/Student Recruiting 32,642 23,308 30,642 30,642 Uniforms - - - - Utilities - - - - Recovered Costs - - - - Other Itemized - - - - Projects-Furniture & Equipment CAPITAL - - - Projects-Construction (equity transfer) - - - Debt Service - - - - Deferred Maintenance - - - - Transformation - CIP - - - - Admin Charge (6% of Total Expense) 2,396 1,855 2,396 2,396 Bad Debt Expense - - - - - Indirect Cost - - - - - | | | | | | |
| Travel/Guest Travel/Student/Student Recruiting 32,642 23,308 30,642 30,642 Uniforms Uniforms Uniforms Uniforms Uniforms Could be a constructed as a construction (acquity transfer) Debt Service Deferred Maintenance Transformation - CIP Admin Charge (6% of Total Expense) Bad Debt Expense Indirect Cost Other Expenses Total Other Expenses Total | | 0.500 | | 0.500 | 0.400 | |
| Travel/Student/Student Recruiting 32,642 23,308 30,642 30,642 Uniforms - - - - Utilities - - - - Recovered Costs - - - - Other Itemized - - - - Projects-Furniture & Equipment CAPITAL - - - - Projects-Construction (equity transfer) - | | 8,500 | 2/0 | 8,500 | 8,500 | 8,500 |
| Uniforms Utilities Recovered Costs Other Itemized Projects-Furniture & Equipment CAPITAL Projects-Furniture & Equipment CAPITAL Projects-Construction (equity transfer) Debt Service Deferred Maintenance Transformation - CIP Admin Charge (6% of Total Expense) Bad Debt Expense Indirect Cost Other Expenses Total Other Expenses Total | | **** | | 20.545 | 22.222 | |
| Utilities | Travel/Student/Student Recruiting | 32,642 | 23,308 | 30,642 | 30,642 | 45,642 |
| Continues Cont | Uniforms | | * | | | |
| Comparison | Utilities | | | | | |
| Projects-Furniture & Equipment CAPITAL - | Recovered Costs | | | | | |
| Projects-Furniture & Equipment CAPITAL - | Other Itemized | | | | | |
| Projects-Construction (equity transfer) - | Projects-Furniture & Equipment CAPITAL | | | | | |
| Debt Service | Projects-Construction (equity transfer) | | | | | |
| Deferred Maintenance | | | | | | |
| Transformation - CIP - | | | | | | |
| Admin Charge (6% of Total Expense) 2,396 1,855 2,396 2,396 Bad Debt Expense Indirect Cost 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 | | | | | | |
| Bad Debt Expense | | 2,396 | 1,855 | 2,396 | 2,396 | 2,396 |
| Indirect Cost | | | | | | |
| Other Expenses Total 66,992 45,145 64,992 64,992 | | | | 0 | | |
| | | 66,992 | 45,145 | - | 64,992 | 79,993 |
| TOUNT EXPENSE T00'AAX 92'08A T04'AAX 104'AAX | | | | | | |
| | TOTAL EXPENSE | 166,992 | 85,089 | 104,885 | 104,992 | 184,992 |
| BALANCE (Income less Expenses) 0 102,103 0 0 | BALANCE (Income less Expenses) | 0 | 102,103 | 0 | 0 | - |

| | FY 2018 | FY 2018 | FY 2019 | FY 2019 | FY 2020 |
|-------------------------|---------------------------|----------------------------|---|------------------------------|---------------------------------------|
| | Base Budget 2017- 2018 | Final Budget 2017- 2018 | Actual Expenses + Commitments 2017-2018 | Approved Equity Carryforward | Funds to be Returned to Reserve |
| SALARY/WAGES/FRINGES | * | | 1,260 | | (1,260) |
| M&O/TRAVEL | 39,992 | 39,992 | 31,519 | | 8,473 |
| Fund Transfers from DOR | | | | | - |
| SFAC Totals | 39,992 | 39,992 | 32,779 | 0 | 7,213 |

| Funds to b | e Retur | ed to Reserve | 7,213 |
|------------|---------|---------------|-------|
| | | | |

^{**}Funds to be refunded to SFAC Reserves

APPROVALS:

Other A

To the best of my knowldege this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified. (print names & UH affiliation next to all signatures.)

| Signature of Departmen | t Head: MT Moure | , |
|------------------------|----------------------------|----------|
| | Title: Dean | |
| | Date: 10/16/18 | |
| VP Required Signature | s/Dates | |
| Form Comple | eted By: Richard A. Garner | |
| Certifying Signature | 75% | 10-16-1 |
| | Lorena traje | 10/16/18 |