

STUDENT SERVICE FEE REQUEST FOR 2019-2020

FISCAL YEAR 2020

Name of Unit: Campus Recreation

Dept#: H0225

Funding Sources	FY 2018 Approved Budget 2017-2018	FY 2018 Actuals 2017- 2018	FY 2019 Approved Budget 2018-2019	FY 2019 Projected Actuals for 2018-2019	FY 2020 Budget Request for 2019-2020
Student Service Fees- Base Budget	302,493	302,493	302,493	302,493	302,493
SSF Merit/Salary Increase		0		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request					
Student Service Fees One-Time Additional Request				Enter Add'l One time	
SSF One Time Fund Equity Rollover					
CFWD from Prior Year (Open Commitments)					
Transfer from Athletics		45,000		45,000	45,000
Income From All Other Sources					
State Funding (Fund 1)					
Designated (Fund 2)					
Designated (Fund 2)/Sales&Services E&G					
Sales & Services Income (Fund 3)	772,703	974,810	1,270,693	1,000,000	1,000,000
Programs/Events Income (Fund 3)					
Facility Rental Income (Fund 3)	220,000	215,478		225,000	250,000
Gifts/Donations (Fund 4)	1,800	4,065	5,000	5,000	5,000
Grants (Fund 5)		0			
Prior Year Revenue		24,093			
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC Transformation		0			
Dedicated Fees-Base Budget Recreation Facility	8,835,622	9,303,004	9,473,300	9,473,300	9,473,300
Subtotal of Income	10,132,618	10,868,942	11,051,486	11,050,793	11,075,793
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation					
Student Fee Waivers- Recreation	124,372	228,032	206,875	230,000	230,000
Bad Debt	95,000	90,750	95,000	95,000	95,000
Subtotal of Deductions from Income	219,372	318,782	301,875	325,000	325,000
TOTAL INCOME	9,913,246	10,550,161	10,749,611	10,725,793	10,750,793

0

Expenses	Approved Budget 2017-2018	Actuals 2017- 2018	Approved Budget 2018-2019	Projected Actuals for 2018-2019	Budget Request for 2019-2020
Salaries and Wages					
Exempt Category Employee Salaries	615,762	553,108	615,762	615,762	752,749
Non-Exempt Employee Wages	218,870	166,604	218,870	218,870	172,610
Student Workers Wages (NCWS)	1,103,245	998,981	1,250,000	1,250,000	1,250,000
Student Workers Wages (Graduate Students)	77,000	59,251	77,000	77,000	77,000
Other Temporary Workers Wages		0			
Longevity	7,260	11,000	8,000	8,000	10,000
Graduate Insurance Stipend		6,750	9,000	9,000	9,000
Shift Differential Wages		0			
Overtime Wages		0	1,000	1,000	1,000
Salaries and Wages Total	2,022,137	1,795,694	2,179,632	2,179,632	2,272,359

Fringe Benefits	Fringe Benefits Total	313,231	254,048	291,822	291,822	323,875
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Other Expenses					
Advertising	10,000	12,641	14,000	14,000	14,000
Awards	500	1,663	1,000	2,000	2,000
Business Meals	6,000	8,036	2,500	10,000	10,000
Pool/Clinical/Lab Supplies	65,000	21,754	65,000	65,000	65,000
Competition Fees	25,000	0	26,000	26,000	5,000
Computer/Hw/Sw Supplies/Repairs	30,000	6,120	15,000	8,000	8,000
Construction/Renovation	10,000	26,703	15,000	15,000	15,000
Consulting Services		0			
Cost Of Goods Sold	3,000	956	5,000	5,000	8,000
Facilities Work Orders	1,000,000	681,435	1,000,000	1,000,000	1,000,000
Financial/Legal	14,000	18,921	15,000	20,000	20,000
Office/General Supplies	165,000	174,428	150,000	160,000	160,000
Other Expense		0			
Parts/Furniture	250,000	6,430	50,000	125,000	50,000
Printing/Postal/Freight	26,200	15,245	5,000	16,000	16,000
Professional Development	35,000	24,608	35,000	35,000	35,000
Programs/Events	77,000	39,754	50,000	50,000	50,000
Prospective/New Employee	25,000	13,797	25,000	18,000	18,000
Rental/Lease	25,000	21,269	26,000	26,000	25,000
Repairs/Maintenance	35,000	24,572	50,000	50,000	35,000
Scholarships/Stipends		0			
Security Services	5,000	3,757	5,000	5,000	5,000
Services	350,000	281,309	350,000	350,000	350,000
Student Leadership Stipend	0	0	0	0	
Teaching Food		0			
Teaching Supplies		0			
Telecom Services/Supplies	29,000	24,312	29,000	29,000	29,000
Temporary Staffing		0			
Travel	19,000	16,050	15,000	15,000	18,000
Travel/Guest		0			
Travel/Student	16,500	1,200	16,500	7,000	7,000
Uniforms	35,000	26,381	35,000	35,000	35,000
Utilities	1,000,000	987,002	1,100,000	1,050,000	1,050,000
Utility Rebate	(240,522)	(240,522)		(240,522)	(240,522)
Other Itemized					
Projects-Furniture & Equipment CAPITAL		35,094		200,000	200,000
Projects-Construction (equity transfer)		(219,286)			
Debt Service	3,608,250	3,608,250	3,629,300	3,629,300	3,626,050
Deferred Maintenance/Reserve	447,448		1,051,035	1,031,739	1,080,031
Transformation - CIP		0			
Admin Charge (6% of Total Expense)	272,502	211,883	263,822	263,822	225,000
Bad Debt Expense		0			
Capital Renewal	234,000	234,000	234,000	234,000	234,000
Other Expenses Total	7,577,878	6,067,765	8,278,157	8,254,339	8,154,559

TOTAL EXPENSE	9,913,246	8,117,506	10,749,611	10,725,793	10,750,793
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BALANCE (Income less Expenses)	0	2,432,655	0	0	0
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SFAC Only - FY2018 Recap

	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
	Base Budget 2017-2018	Final Budget 2017-2018	Actual Expenses + Commitments 2017-2018	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	-	-	-		0
Maintenance&Operations/Travel	302,493	347,493	325,402		22,091
Utilities	-	-	-		0
Fund Transfers for Maintenance				22,084	(22,084)
SFAC Totals	302,493	347,493	325,402	22,084	8

Funds to be Returned to Reserve	8
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APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified. (print names & UH affiliation next to all signatures.)

Signature of Department Head: Kim Clark

Title: Director

Date: 10/17/2018

Other AVP Required Signatures/Dates: [Signature] 10/17/18

Form Completed By: Kim Clark

Certifying Signature & Date: [Signature] 10/17/18