

STUDENT SERVICE FEE REQUEST FOR 2018-2019

FISCAL YEAR 2019

Name of Unit: Campus Recreation

Dept#: H0225

	FY 2017	FY 2017	FY 2018	FY 2018	FY 2019
	Approved Budget	Actuals 2016-	Approved Budget	Projected Actuals	Budget Request
Funding Sources	2016-2017	2017	2017-2018	for 2017-2018	for 2018-2019
Student Service Fees- Base Budget	474,154	474,154	302,493	302,493	302,493
SSF Merit/Salary Increase		0		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request			-	-	
Student Service Fees One-Time Additional Request				Enter Add'l One time	
SSF One Time Fund Equity Rollover				-	
CFWD from Prior Year (Open Commitments)		0		-	
Creation of Business Services Program		(171,661)			
Income From All Other Sources					
State Funding (Fund 1)					
Designated (Fund 2)					
Designated (Fund 2)/Sales&Services E&G					
Sales & Services Income (Fund 3)	839,141	865,227	1,013,225	913,225	900,000
Programs/Events Income (Fund 3)					
Facility Rental Income (Fund 3)	220,000	201,590	220,000	320,000	320,000
Gifts/Donations (Fund 4)	909	10,012	1,800	1,800	1,800
Grants (Fund 5)		0			
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC Transformation		0			
Dedicated Fees-Base Budget Recreation Facility	8,835,622	9,079,139	8,835,622	8,835,622	8,835,622
Subtotal of Income	10,369,826	10,458,462	10,373,140	10,373,140	10,359,915
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation	124,372	218,418	124,372	175,000	175,000
Bad Debt	95,000	88,606	95,000	95,000	95,000
Subtotal of Deductions from Income	219,372	307,024	219,372	270,000	270,000
TOTAL INCOME	10,150,454	10,151,438	10,153,768	10,103,140	10,089,915

FY17 Fund 3049 Equity returned to Reserve 1,387

Initials Dept. Head KL
 Initials Completed by 6047
 Initials Certifying Signatory _____

Expenses	Approved Budget 2016-2017	Actuals 2016- 2017	Approved Budget 2017-2018	Projected Actuals for 2017-2018	Budget Request for 2018-2019
Salaries and Wages					
Exempt Category Employee Salaries	915,352	592,896	615,762	615,762	615,762
Non-Exempt Employee Wages	67,392	90,147	218,870	218,870	218,870
Student Workers Wages (NCWS)	1,081,052	1,044,854	1,103,245	1,103,245	1,250,000
Student Workers Wages (Graduate Students)	45,000	64,468	77,000	77,000	77,000
Other Temporary Workers Wages		-			
Longevity	12,000	9,860	7,260	7,260	8,000
Graduate Insurance Stipend		8,550		9,000	9,000
Shift Differential Wages		-			
Overtime Wages		488			1,000
Salaries and Wages Total	2,120,796	1,811,264	2,022,137	2,031,137	2,179,632
Fringe Benefits					
Fringe Benefits Total	510,136	233,010	313,231	313,231	291,822
Other Expenses					
Advertising	10,000	13,098	10,000	14,000	14,000
Awards	500	661	500	1,000	1,000
Business Meals	6,000	952	6,000	2,500	2,500
Pool/Clinical/Lab Supplies	65,000	63,685	65,000	65,000	65,000
Competition Fees	25,000	25,309	25,000	25,000	26,000
Computer/Hw/Sw Supplies/Repairs	30,000	9,256	30,000	15,000	15,000
Construction/Renovation	10,000	9,753	10,000	15,000	15,000
Consulting Services		-			
Cost Of Goods Sold		791	3,000	3,000	3,000
Facilities Work Orders	830,000	663,958	1,000,000	1,000,000	1,000,000
Financial/Legal	14,000	13,216	14,000	14,000	15,000
Office/General Supplies	165,000	139,780	165,000	150,000	150,000
Other Expense		-			
Parts/Furniture	250,000	39,767	250,000	50,000	50,000
Printing/Postal/Freight	26,200	3,971	26,200	5,000	5,000
Professional Development	35,000	30,363	35,000	35,000	35,000
Programs/Events	77,000	38,388	77,000	77,000	50,000
Prospective/New Employee	25,000	22,943	25,000	25,000	25,000
Rental/Lease	25,000	25,468	25,000	25,000	26,000
Repairs/Maintenance	20,000	45,959	35,000	50,000	50,000
Scholarships/Stipends		-			
Security Services	5,000	4,236	5,000	5,000	5,000
Services	365,000	325,896	350,000	350,000	350,000
Student Leadership Stipend	0	-	0	0	0
Teaching Food		-			
Teaching Supplies		-			
Telecom Services/Supplies	29,000	26,811	29,000	29,000	29,000
Temporary Staffing		-			
Travel	19,000	11,752	19,000	19,000	15,000
Travel/Guest		-			
Travel/Student	16,500	14,259	16,500	16,500	16,500
Uniforms	35,000	32,257	35,000	35,000	35,000
Utilities	1,000,000	1,005,835	1,000,000	1,050,000	1,100,000
Other Itemized					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)		19,976			
Debt Service	3,602,800	3,602,800	3,608,250	3,608,250	3,629,300
Deferred Maintenance/Reserve	353,522	1,465,869	447,448	568,020	391,339
Transformation - CIP		-			
Admin Charge (6% of Total Expense)	246,000	216,155	272,502	272,502	265,822
Bad Debt Expense		-			
Capital Renewal	234,000	234,000	234,000	234,000	234,000
Other Expenses Total	7,519,522	8,107,164	7,818,400	7,758,772	7,618,461
TOTAL EXPENSE	10,150,454	10,151,438	10,153,768	10,103,140	10,089,915
BALANCE (Income less Expenses)	0	(0)	0	0	0

Initials Dept. Head
 Initials Completed by
 Initials Certifying Signatory




APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.
(print names & UH affiliation next to all signatures.)

Signature of Department Head:

H. Clare

Title:

Director

Date:

10/19/17

Other AVP Required Signatures/Dates

[Signature] *10-25-17*

Form Completed By:

[Signature]

Certifying Signature & Date:

[Signature] *10/19/17*

8/18/2017