

UNIVERSITY of HOUSTON

Division of Student Affairs and Enrollment Services
Counseling and Psychological Services

CAPS respectfully submits the following FY 19 Base Augmentation requests for your consideration:

1) Psychologist (1 FTE)

Salary	75,000
Fringes (.35)	26,250
Administrative Charge (.06)	6,075
Total	107,325

2) Office Assistant II/Patient Services Specialist (1 FTE)

Midpoint Wage	30,101
Fringes (.35)	10,535
Administrative Charge (.06)	2,438
Total	43,074

Augmentation Request Total = 150,399

Justification for Requests

1. CAPS' clinical services is accredited by the International Association of Counseling Services (IACS). According to IACS, the recommendation is to have *1 clinical staff for every 1,500 students*. At every opportunity, CAPS is striving to reach this recommended standard.
2. The increased demand for mental health services is a national concern and trend on college campuses. CAPS has been experiencing a consistent upward trend in clinical services during and after business hours since FY 15. With the record enrollment of approximately 45,383 students this fall 2017, the demand for clinical services is also at a record high. As of October 17, 2017, CAPS has experienced a 48% increase in unique clients when compared to fall 2016. This is a staggering increase given that UH was closed for over a week due to Harvey. We have also experienced a 650 % increase in after hour crisis contacts. During fall 2016, CAPS clinical staff to student ratio was 1:3,647. As of fall 2017, the current staff to student ratio is 1:3,108 (14.6 FTE), however, we are funded for 16 FTE, resulting in a ratio of 1:2,836. Notwithstanding, it is still well above the recommendation from IACS of 1:1500. If the total student enrollment remained static at 45,383, CAPS would require an additional 14 FTE positions (for a total of 30 FTE) in order to reach the IACS recommended ratio. As a result, we must continue to strive to be closer to the recommended ratio, thus the need to request an additional clinical position for FY 19.
3. An equally critical issue is that we currently only have enough office space for 16 clinical FTE. This includes the interim office space we have acquired on the third floor of Student Services Center 1. Given that we occupy offices on two different floors, we have also identified the important need for an additional support staff to check-in clients, answer phone calls, and process information for the electronic medical records on the third floor. This would allow us to manage the higher demand and efficiently serve our students because they could directly check-in on the third floor. Consequently, we request your thoughtful consideration for the second base augmentation request for an Office Assistant II.