

UNIVERSITY of  
**HOUSTON**  
URBAN EXPERIENCE PROGRAM

**ONE TIME REQUEST FY18**

The Urban Experience Program (UEP) is requesting a one time request for FY 18. The UEP budget consists is 85% non-controllable/dedicated expenses (personnel, administrative charges, etc.) and 15% to controllable/assignable operational expenses (departmental budgets, initiatives, travel, elections, etc.). There has been no significant change in the operational (controllable) part of its base budget since FY 07. Last year, SFAC provided UEP with one time funding for a graduate assistant.

In preparation for this year's SFAC proposal, UEP is requesting another one time funding (FY18) for the GA position. The following information supports this requests:

- **Graduate Assistant (\$21,751.00)**

The total estimated cost for funding the Graduate Assistant is as follows:

Graduate Assistant estimated salary:	\$14,400.00
Graduate Assistant estimated benefits:	\$4,320.00
Graduate Assistant estimated insurance benefits:	\$1,800.00
Total:	\$20,520.00
One Time Request Subtotal	\$20,520.00
6% UH Administrative Charge	\$1,231.00
<b>Total One Time Request Grand (Net) Total</b>	<b>\$21,751.00</b>