



# STUDENT AFFAIRS INFORMATION TECHNOLOGY SERVICES (SAITS)

Student Fees Advisory Committee (SFAC)  
One Time Allocation Request FY 2014  
*Desktop Equipment Replacement*



**SFAC FY14 – One Time Allocation Request - Student Affairs IT Services  
Desktop Equipment Replacement**

In September 2012, a Desktop Lifecycle Management Review coordinated by University Information Technology (UIT) in conjunction with the Student Affairs IT Review was completed. The purpose of this review was to provide recommendations related to desktop lifecycle management practices for the Division of Student Affairs with the goal of finding cost savings and process improvements.

In order to conduct this review, UIT met with eleven (11) IT contacts across the Division of Student Affairs to gather their asset inventory lists (desktops, laptops, local and network printers) and organizational charts for their assigned department(s) The data was then compiled into one master asset inventory list for the Division of Student Affairs along with a summary of assets by department and equipment type. Observations and recommendations were shared related to asset tracking, asset lifecycle management, purchasing, and maintenance practices of asset. **(See Attachment-UIT Desktop Lifecycle Management Review)**

Student Affairs Information Technology Services (SAITS) is presenting this FY 14 One-Time Allocation request to the Student Fee Advisory Committee (SFAC) to provide financial assistance to replace all critical computer identified by the UIT Desktop Lifecycle Management Review replacement recommendations.

The final recommendations from UIT were to replace all critical computers over a four year period. SAITS would like to request funds to support this recommendation, which would provide funding to replace a total of 393 machines (161 common area computers) deemed critical. The Life Cycle Replacement Plan, recommended by UIT, is front-loaded to account for all critical technology needs. This approach would then allow for SAITS to repurpose non-critical machines as part of a division-wide standard desktop configuration initiative for all users across the division. Additionally, this would allow for reevaluation of future replacement needs, which could be funded separately. **(See SAITS Base Augmentation Request)**

Listed below are estimated costs related to this request for replacement of computers throughout the Division of Student Affairs and Enrollment Services.

	<b>*Unit Price</b>	<b>QTY</b>	<b>Total</b>
Standard Desktop	\$1,025.00	245	\$251,125.00
Enhanced Desktop	\$1,248.50	50	\$62,425.00
<b>Dell Desktop Total</b>	-	<b>295</b>	<b>\$313,550.00</b>
Standard Laptop	\$1,291.00	64	\$82,624.00
Enhanced Laptop	\$1,485.20	5	\$7,426.00
<b>Dell Laptop Total</b>	-	<b>69</b>	<b>\$90,050.00</b>
Mac Mini-Desk top	\$1,016.00	2	\$2,032.00
iMac Desktop	\$1,698.00	24	\$40,752.00
MacPro Desktop	\$3,872.00	3	\$11,616.00
<b>MAC Desktop</b>	-	<b>29</b>	<b>\$54,400.00</b>
<b>Grand Totals</b>	-	<b>393</b>	<b>\$458,000.00</b>

\* –Unit prices include 4 year warranty

**FY 14-One-Time Allocation Requested: \$458,000.00**

**6% Admin Charge: \$27,480.00**

**Grand Total: \$485,480.00**