

Metropolitan Volunteer Program
FY11 One –Time Allocation Request for New Student Leader Position

The Metropolitan Volunteer Program is the fastest growing organization at the University of Houston. We are currently at 2,600 members, compared to 350 last year. MVP currently has 30 active coordinators; none of which are paid positions. The Director, Assistant Director, and Office Assistant are the 3 paid student leader positions. As this organization has grown, its leadership needs have changed. In order to effectively support the organization and help it to reach its potential, MVP needs more leaders.

As the workload, popularity, and success of the organization increases, we believe that additional assistance is required for our cause. Success is measured by output, and our output of volunteerism and service to our community could greatly increase if we focused on other areas. If we wish to remain one of the premiere student organizations, and produce quality and timely results, then additional help is needed.

The Metropolitan Volunteer Program is requesting an additional fee funded student leader position. This position is designed to balance the workload of the executive staff. The position will be titled Assistant Director 2 and will work hand in hand with the present officers to construct a more efficient organization and delegation of work.

MVP is requesting a one-time allocation for \$5,076.00 for this position to start in January of 2011 and to continue work through June.

Duties of Assistant Director 2

- Maintain Individual, Organizational, and Greek service hours.
 - Hours can readily be given to inquires, within 24 hours of the event in question
- Maintain an minimum of 20 office hours a week
 - Students, Faculty and Staff can easily come to the office to get any inquiries answered
- Community Outreach
 - Connect with community partners and volunteer agencies and attend community meetings
 - Reach out to student organizations on campus to collect service hours and get them to participate in service projects
 - Organize ongoing community service projects with local volunteer agencies, schools, non-profits, etc.

- Project Marketing
 - Devise a way to increase membership participation at events
 - Devise a way to better market MVP's events to Individuals, Organizations, Greeks, and Sponsors
 - To create a positive morale with organizations, and sponsors unfamiliar with MVP

- To be a guide and leader for 15/30 MVP coordinators
- To assist the Director, and Assistant Director 1 with any current projects

Total cost of adding an additional Assistant Director position is as follows:

Compensated Student Leader Stipend	\$ 3,681.60
Benefits	\$ 318.46
Administrative Charges	\$1,076.13
Total=	\$ 5,076.19

Metropolitan Volunteer Program
FY12 Base Augmentation Request for New Student Leader Position

The Metropolitan Volunteer Program is the fastest growing organization at the University of Houston. We are currently at 2,600 members, compared to 350 last year. MVP currently has 30 active coordinators; none of which are paid positions. The Director, Assistant Director, and Office Assistant are the 3 paid student leader positions. As this organization has grown, its leadership needs have changed. In order to effectively support the organization and help it to reach its potential, MVP needs more leaders.

As the workload, popularity, and success of the organization increases, we believe that additional assistance is required for our cause. Success is measured by output, and our output of volunteerism and service to our community could greatly increase if we focused on other areas. If we wish to remain one of the premiere student organizations, and produce quality and timely results, then additional help is needed.

The Metropolitan Volunteer Program is requesting an additional fee funded student leader position. This position is designed to balance the workload of the executive staff. The position will be titled Assistant Director 2 and will work hand in hand with the present officers to construct a more efficient organization and delegation of work.

MVP is requesting a base augmentation request of \$ 9,165.03 for this Assistant Director 2 position.

Duties of Assistant Director 2

- Maintain Individual, Organizational, and Greek service hours.
 - Hours can readily be given to inquires, within 24 hours of the event in question
- Maintain an minimum of 20 office hours a week
 - Students, Faculty and Staff can easily come to the office to get any inquiries answered
- Community Outreach
 - Connect with community partners and volunteer agencies and attend community meetings
 - Reach out to student organizations on campus to collect service hours and get them to participate in service projects
 - Organize ongoing community service projects with local volunteer agencies, schools, non-profits, etc.

- Project Marketing
 - Devise a way to increase membership participation at events
 - Devise a way to better market MVP's events to Individuals, Organizations, Greeks, and Sponsors
 - To create a positive morale with organizations, and sponsors unfamiliar with MVP

- To be a guide and leader for 15/30 MVP coordinators
- To assist the Director, and Assistant Director 1 with any current projects

Total cost of adding an additional Assistant Director position is as follows:

Compensated Student Leader Stipend	\$ 7,363.20
Benefits	\$ 636.91
Administrative Charges	\$1164.92
Total=	\$ 9,165.03