**Conversion Assurance**

For current IACUC-approved protocols being transitioned from Adobe (PDF) to web-based (ICON) format

As Principal Investigator of Protocol \_(enter protocol number)\_\_\_\_, I assure that our entry of the protocol into the ICON electronic system, to the best of our ability, is consistent and congruent with the current IACUC-approved protocol, including approved addenda. No changes to or addition of substances, team members, or research procedures have been made within the submission.

I understand that once the protocol has been transitioned into ICON and I have received an administrative letter indicating this approval, we can submit an amendment to request such changes, to be reviewed and approved by the IACUC office per usual processes outlined in the IACUC’s Protocol Review Policy at <http://www.uh.edu/research/compliance/iacuc/iacuc-pol-guide/protocol-review-policy.pdf>.

**Name of Research Team member entering protocol into ICON, if other than PI:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Principal Investigator (PI):**

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**PI Signature Date**

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