## **Appointment Checklist**

IMPORTANT: THE FOLLOWING ITEMS MUST BE UPLOADED AS <u>ONE</u> PDF DOCUMENT AND IN THE ORDER LISTED BELOW. PLEASE ADD A CHECKMARK TO THE ITEMS UPLOADED.

**Completed Checklist** 

## **APPOINTMENT MATERIALS**

UH appointment or promotion letter

Probationary review letters

Extension of probation letter (if applicable)

Joint appointment materials (if applicable)

Other