

# INTERNATIONAL STUDENT EMPLOYMENT PROCESS: STUDENTS

BEFORE ARRIVING TO US



Accept offer letter



Receive email from HireRight



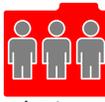
Authorize HireRight to conduct background check



HireRight conducts background check



Complete Personal Data Sheet at Hiring Department



Bring ID and Direct Deposit information (if available) to Human Resources



Receive an I-9 receipt after set-up with Human Resources



Submit I-9 receipt to Hiring Department



Bring required documents to ISSSO during check-in



Pick up verification letter from ISSSO and bring all relevant documents to SSA to apply for SSN



Bring SSN receipt to Hiring Department



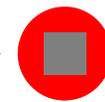
Hiring Department attaches documents to ePAR



Receive email from Tax Department with FNIS account access. Complete required information.



Tax Department approves, denies, or may ask you for additional information.



Start employment.

AFTER ARRIVING TO US